TONGA DEVELOPMENT BANK

LOAN OFFICER, HEAD OFFICE - NUKU'ALOFA

Applications are invited from suitably qualified candidates for the position of LOAN OFFICER, at TDB Head Office – Nuku'alofa.

The Loan Officer is accountable to perform appraisal, assess loan requests and process credit proposals accurately and timely according to the Bank credit policies. The loan officer is also required to effectively manage a set of loan portfolio, supervise and monitor.

Key Skill and Knowledge required:

- A Diploma or Degree in Accounting, Business, Finance or a related field is preferred.
- Strong background in Maths, Accounting and English.
- Good analytical skill, analytical thinking and good judgement;
- Good communication skills, in oral and written (English and Tongan);
- Good understanding of credit policies and lending procedures,
- Good customer management and interpersonal skills; High drive, self-motivation and common-sense
- Good computer skills in Word and Excel.
- Desirable: work experience in credit and customer service will be useful but not a prerequisite as training will be provided.

Remuneration: from TOP17,878– $26,817 per annum. The entry point will depend on qualification and working experience being brought to the job.

Benefits: Attractive benefits are also available including staff loans and retirement fund scheme.

Applications: Applicants from other organizations or Government Departments must apply through their Head of their Departments or employers. Applications must be addressed to: Chief Executive Officer, Tonga Development Bank, Fatafehi Road, P.O Box 126, Nuku'alofa. Application forms are available at any of the TDB offices and our website: www.tdb.to. Only shortlisted applicants will be advised and arrange for an interview.

Deadline: Deadline for All applications is Wednesday**, 25th November 2026, 4pm**.

For further enquiries, contact Human Resource division, Head Office at phone 23-333 extension 221.